ROLE PROFILE and PERSON SPECIFICATION

Academic Post Title	Senior Lecturer – Maritime Science (Engineering)
Remuneration	£37,137- £45,549 (Senior Lecturer Grade F3)
Probation Period	12 months
Base Location	Europa Point Campus
Hours	37-hours per week
Annual Leave	25 days per annum
Responsible To	Head of School (Maritime Science)

GENERAL

The University of Gibraltar is a not-for-profit independent tertiary institution established in Gibraltar under the University of Gibraltar Act 2015. Its principal mission is to respond to current societal needs as well as to shape personal and professional futures through the pursuit of education, training, and research. The University is committed to innovative partnerships with business, government, charitable foundations, healthcare and educational institutions. It is a regionally facing institution that seeks to be globally engaged and recognised.

JOB PURPOSE

The post-holder will have responsibility for teaching and assisting with the coordination of the BSc Maritime Science programmes. There will be a clear focus on meeting the University's quality and standards as set by Academic Board and seeking continuous improvement of the student experience.

Developing relationships with students and staff are critical to success in this role. This role is pivotal to the University's commitment to participatory and active learning approaches to education.

MAIN DUTIES AND RESPONSIBILITIES

Learning and Teaching

1. Develop excellence and engage in high-quality learning, teaching and assessment at undergraduate and postgraduate level, predominantly face to face but also using online and blended approaches to learning as required.
2. Develop and deliver a teaching portfolio that reflects best practice and is regularly reviewed and refined through self-reflection, peer-support, student feedback, professional development and scholarly activity.
3. Teach as a member of a School team in a variety of settings from small group tutorials to large lectures and using online / digital technologies (e.g. Canvas) where appropriate.

4. Identify the learning and development needs of students and define appropriate learning objectives, methods and resources to meet their needs.

5. Develop the skills of students, applying appropriate approaches to teaching, enabling them to challenge thinking, foster debate and develop their ability to engage in critical discourse and rational thinking.

6. Supervise the work of students, provide advice on study skills and assist them with learning problems, this includes supervision of placements where appropriate.

7. Select appropriate assessment instruments and criteria, championing best practice within the University around assessment and feedback; assessing the work and progress of students by reference to the criteria and provide constructive feedback to students.

8. Work closely with practice partners with all aspects of the programme in the capacity of Link Lecturer.

Administration, Support and Management

9. Lead the development of the subject discipline within the University through management of curriculum review activity and oversee the development of learning and teaching materials, methods and approaches with guidance from the Head of School.

10. Act as 'programme / module leader' and manage personal administrative tasks including responsibility for the planning of taught programmes.

11. Ensure that relevant ***University academic regulations, quality codes, processes and procedures*** as described in the University Quality Handbook are implemented effectively; review quality codes and processes and actively contribute to their future development.

12. Contribute to the School and University community through internal and external engagement activities (e.g. School administration, open days, outreach, committee membership, peer support, knowledge exchange, public engagement) taking a leadership role where required.

13. Provide pastoral support for students where appropriate; using listening, interpersonal and empathy to deal with sensitive issues concerning students and provide support.

14. Participate in internal and external networks and events in order to maintain and enhance professional standing in your field as well as promoting, and enhancing the reputation of, the University.

15. Mentor colleagues with less experience and support / advise on personal development and inform the Head of School of same.

Other

16. Actively promote the mission and values of the University.

17. Act ethically and uphold University's sustainability commitment at all times.

18. Work within the Health, Safety and Welfare at Work Act 1999; fulfilling the legal duty to take responsible care for own health and safety and others who may be affected by their actions.

19. Support the University's major events such as Beacon Lectures, open days, applicant days, graduation days, interviews, clearing and other key events.

20. Ensure that the highest standards of professional performance are maintained.

21. Promote equal opportunities, diversity and inclusion in the work of the University.

22. Ensure compliance with relevant legislation and statutory codes of practice, as advised.

23. Participate in the University's performance review and appraisal processes.

24. Ensure all University policies are implemented within the remit of this post.

25. Undertake any other duties as may reasonably be required.

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This position description is a guide to the work the post holder will initially be required to undertake. It may be amended from time to time to meet changing circumstances by mutual agreement. It is expected the job description will be regularly reviewed by the post holder and line-manager. These discussions will normally take place during the annual Staff Performance and Development Review (SPDR).

Although the base location is as shown, the role holder may be required to work on any university site or associate campus.

A summary of the essential and desirable attributes appears below and forms part of this position description.

PERSON SPECIFICATION

	Essential [E]	Desirable [D]
Qualifications and/or Professional Development	• Chief Engineer (unlimited) Certificate of Competency or • A degree in a relevant engineering or Naval Architecture discipline plus industrial experience or • a level 5 qualification in Marine Engineering combined with recent nautical experience at a senior / management level.	• Teaching qualifications • (PGCE or similar) • Assessor qualification (A1 and A2)
Previous Experience	• Served at sea as an engineering or ETO officer for over 3 years • Up to date knowledge / experience in engineering or marine safety topics. • Teaching experience, preferably in a higher education institution	• Recent sea going experience, and experience with training on-board. • Experience as Chief Engineer or 1st Engineer • Knowledge of current MCA certificate requirements
Knowledge, Skills and Abilities	• Self-motivated • Good interpersonal skills • Ability to relate to learners of all ages • Able to work with good humour and to develop intelligent and innovative initiatives to support the progression of the student cohorts. • Good team player but able to take initiative, exercising due tact and judgement. • Energetic, enthusiastic and a good communicator • Outstanding organisational skills and able to manage multiple priorities, work effectively under pressure and meet deadlines. • Able to communicate complex information clearly and confidently using a range of channels. • Strong IT skills including using Microsoft Office, and digital technologies / learning platforms. • Ability to work flexibly to meet the needs of the University	• Advanced IT skills, with ability to use a range of publishing software packages

	• Able to work effectively in a team, but also able to take initiative, exercising due tact and judgement.	
Values and Principles	• Commitment to the University's values. • Strong commitment to, and understanding of, the principles of equality, diversity & inclusion. • Commitment to high-quality learning and teaching and the student experience. • Culturally nimble and able to interact in a work environment in both very formal and very informal contexts.	